



Nurses Christian Fellowship International

By-Laws of the Organization

Corporation Established January 8, 2013

By-Laws Adopted October 7, 2014

ARTICLE 1 Name

The name of the organization shall be Nurses Christian Fellowship International, hereinafter known as NCFI.

ARTICLE 2 LOCATION

The international office (headquarters) is currently located in Denver, Colorado USA.

ARTICLE 3 DESCRIPTION

NCFI is an international professional Christian Nursing organization comprised of National Nurses Christian Fellowships (NNCFs) which are in compliance with this Constitution and have been formally admitted into membership. NCFI is controlled by nurses for the worldwide benefit of nurses.

ARTICLE 4 PURPOSE AND MISSION

The purpose of NCFI is to connect Christian nurses around the world, equipping them to live out their faith in professional practice.

The mission of NCFI is to equip and encourage Christian nurses to integrate Biblical principles and Christ-centered values in clinical practice, leadership, education and research.

ARTICLE 5 AIMS

The **Aims** of NCFI are to:

1. Encourage Christian nurses and nursing students to live out their faith in compassionate professional practice.
2. Deepen the spiritual life and cultural awareness of Christian nurses and nursing students around the world.
3. Promote friendship, communication, connection and collaboration among Christian nurses worldwide.
4. Support Regional NCFI Committees and National NCF organizations in their ministry with nurses.
5. Empower Christian nurses to examine and apply scripture as it relates to professional practice..
6. Equip and support the development of Christian nurse leaders around the world.
7. Represent Christian nursing in the global nursing and healthcare arena.

ARTICLE 6 GOVERNANCE

As described in the NCFI Constitution, the governing body of the organization is the Board of Directors. (See NCFI Constitution for membership, meetings, power and authority, and indemnification.)

ARTICLE 7 MEMBERSHIP

NCFI is an organization comprised of country members known as National Nurses Christian Fellowships (NNCFs). Membership status, rights, privileges and responsibilities are described in the NCFI Constitution. (See Constitution for Full membership, associate membership, affiliate membership, membership dues and/or donations, withdrawal of membership, suspension and termination of membership and reinstatement and/or readmission into membership.)

There shall be three categories of membership within the organization: Full membership, Associate membership, and Affiliate Membership

ARTICLE 7.1 Admissions to Full Membership

Membership into NCFI is granted to countries that have a National Nurses Christian Fellowship organization (NNCF) , who seek to join with other NNCFs internationally, are committed to the mission, aims and work of the organization, and are in agreement with the doctrinal basis.

Membership will be granted by a three-fourths majority vote of members of the International Board to an NNCF which is judged to have met the criteria for membership. An NNCF may join NCFI upon completion of the written application and is judged to have met the criteria for membership.

ARTICLE 7.2 Full Membership Criteria

- a) The NNCF within the country has accepted the NCFI Mission, Aims and Statement of Faith
- b) A stable representative group exists within the country and is taking responsibility for the direction and the development of the NNCF on a national basis. .
- c) The NNCF has evidence that an effectively functioning group has existed for at least two years.
- d) The NNCF has a constitution and by-laws or documents validating its legitimate existence and agreement with the Statement of Faith of NCFI.

- e) The NNCF must submit the *Country Membership Application Form* and supporting documents to the International office for International Board review and approval.

ARTICLE 7.3 Full Membership Application Process

The following documentation must be submitted to the International office for International Board review and approval:

- a) A written statement of faith and mission statement that aligns itself with NCFI
- b) Evidence that a representative group has been established for the direction and development of the NNCF within that country
- c) Evidence that the NNCF has been functioning for at least two years within the above parameters.
- d) Completion and submission of the required *Country Membership Application Form*
- e) Two letters of recommendation: one from a member of the International Board and one from a trusted reference acquainted with the activities of the member country.
- f) On receipt of all the above documentation the International Board will consider the application.
- g) Approval requires majority vote by the International Board.
- h) The President of NCFI will notify the applying NNCF of the outcome.
- i) New members are recognized at the Quadrennial International Congress.
- j) Members have full voting rights and privileges including two voting delegates at each Regional Forum and two voting delegates at each International Forum.

ARTICLE 7.4 Rights, Privileges and Obligations of Full Membership (NNCF)

- a) To speak and vote at the International Forum
- b) To speak and vote at the Regional Forum.
- c) To nominate candidates for the Regional Committee.
- d) To nominate candidates for awards and scholarships as requested by the International Board.
- e) To provide the international office with names, addresses and contact information of all officers immediately upon election or appointment.
- f) To send to the international office a copy of its Constitution and regulation in the legal language of the country within six month of their adoption or when requested.
- g) To submit to the international office a report of number of nurse members and official activities as requested.
- h) To provide information on significant events within the country organization as requested.
- i) To support the work of NCFI through active participation and financial obligations (dues or donations) as requested by the Regional Committees.

ARTICLE 7.5 Admissions to Associate Membership

Associate Membership is granted to an individual nurse when the nurse does not have a NNCF that they can join in their country of residence and the nurse is committed to the mission, aims and strategic initiatives of the organization, and is in agreement with the Statement of Faith.

ARTICLE 7.6 Associate Membership Process

The following documentation must be submitted to the International office for International Board review and approval:

- a) Submission of completed *Individual Associate Membership Application Form*
- b) Written statement providing evidence of active engagement in activities that achieve the aims of NCFI over the past two years.

- c) Three letters of recommendation: one professional, one spiritual reference, and one reference from an International Board member
- d) On receipt of all the above documentation the Executive Committee will consider the application.
- e) Approval requires majority vote by the International Board
- f) The President of NCFI will notify the applying individual of the outcome.
- g) New associate members are recognized at the Quadrennial International Congress.
- h) Associate Members have a voice but no vote during the Regional and International Forum.

ARTICLE 7.7 Admissions to Affiliate Membership

Affiliate Membership is granted to an institution or organization which seeks to join NCFI for purposes of mutual benefit is committed to the mission, aims and strategic initiatives of the organization, and is in agreement with the Statement of Faith. .

ARTICLE 7.8 Affiliate Membership Process

The following documentation must be submitted to the International office for International Board review and approval:

- a) Submission of completed *Organization Affiliate Membership Application Form*
- b) Written Statement providing statement of faith , mission and aims of the organization that are compatible with NCFI
- c) Evidence of interest in and involvement with activities that support aims of NCFI
- d) Two letters of support: one from an officer of the International Board, and one from the institution/organization.
- e) On receipt of all the above documentation the Executive Committee of the International board will consider the application.

- f) Affiliate Members will receive notification of their status upon receipt of annual dues.
- g) New affiliate organizational members are recognized at the Quadrennial International Congress
- h) Affiliate Members have a voice but no vote during each Regional and International Forum.

ARTICLE 8 INTERNATIONAL BOARD

The International Board (IB) shall have the authority to make decisions, establish strategic direction, develop policies/procedures and carry out the work of the organization to accomplish its purposes within Constitutional authority..

ARTICLE 8.1 Membership

The International Board shall consist of three (3) representative nurse members from each NCFI region, one of which will be the Regional Committee Chair. International Board members are nominated from and elected by the Regions at a Regional Committee Meeting.

- a). NCFI staff will be ex-officio members of the International Board.
- b). The International Board reserves the right to Co-Opt representatives onto the Board who have specific expertise as needed.

ARTICLE 8.2 Term of Office

- a). Each International Board Member will serve a four year term.
- b). Board members may serve three consecutive four year terms for a total of twelve (12) years.
- c). Board Members are eligible for re-election to the International Board after four years have elapsed.

ARTICLE 8.3 Selection Criteria

International Board members shall be nominated and elected by Regional Committees based on the following criteria:

- a) Nurse leaders of spiritual maturity, with vision for the organization, and in agreement with the Statement of Faith as defined in the Constitution.
- b) Giftedness in cross-cultural communication, interpersonal relationships and leadership.
- c) Commitment to NCFI as evidenced by previous involvement in either national or regional work.
- d) Current knowledge of and involvement in the nursing profession.
- e) Ability to communicate verbally and in writing in English via the internet through e-mail and SKYPE
- f) Ability to attend the International Congress, Regional conferences, Board meetings and committee meetings as required.
- g) Active participation in the work of the organization through leadership in committees, taskforces or special projects.
- h) Time, energy and dedication to lead groups; organize tasks; and follow-through with assigned responsibilities.
- i) Think creatively, pray faithfully, and engage others in the implementation of the strategic plans and the work of the organization.

ARTICLE 8.4 Nominations and Selection Process

International Board members are selected by Regional Committees with the approval of the Executive Committee according to the following process:

- a) Twelve months prior to the International Congress, Regional Committees shall nominate IB members for the next four year term.
- b) Nine months prior to the International Congress, nominees from each region must submit a completed *International Board Member Application Form* and a current resume or CV to the Executive Committee of the IB. The Executive Committee shall review and approve all International Board Nominations.
- c) Six Months prior to the International Congress, a list of International Board member nominees with their qualifications and leadership

interests is sent to current International Board members for confirmation and approval.

- d) International Board member nominees are approved by majority vote of the International Board.
- e) New IB members are introduced to the membership at the International Forum, held during the International Congress.

ARTICLE 8.5 Meetings and Voting

The International Board shall meet at regular intervals and at least every four years during the International Congress.

- a). Each International Board Member shall have one vote.
- b). In order to conduct business, a quorum, consisting of a majority of the International Board Members must be present.
- c). The International Board members can take action by written consent without an official meeting.
- d). The NCFI Staff shall attend International Board Meetings with a voice and influence in discussion. NCFI staff do not have voting privileges.

ARTICLE 8.6 Responsibilities of Board Members

The International Board of NCFI is a working board with the expectation that each International Board member will actively serve the organization either in the role of an officer or committee/ministry chair.

Responsibilities of the International Board shall include, but are not be limited to:

- a) Elect officers including the President, Vice-President, Secretary, and Treasurer
- b) Appoint an Executive Committee (Exec) to monitor specific aims, oversee operations and take emergency action as needed.
- c) Initiate, manage and evaluate the NCFI Strategic Plan and the work of the Board.

- d) Appoint Chairs of Standing Committees, Sub- committees and/or Taskforces as necessary.
- e) Conduct the business and implement the strategic initiatives of the organization through committees as assigned.
- f) Oversee and assess the outcomes of the International Institute of Christian Nursing
- g) Organize, plan and execute the International Congress every four years.
- h) Provide written reports of activities and accomplishments based on strategic initiatives.
- i) Approve new member countries
- j) Manage the business and operations of the organization
- k) Represent and communicate NCFI aims, philosophy and work to national NCFs and other interested constituents whenever and wherever opportunities arise.
- l) Appoint a Historian who is responsible for gathering and maintaining all artifacts, documents, oral histories and pictures pertinent to the organization for the purpose of documenting the organizations history.
- m) Approve the appointment of any staff, paid or unpaid. Organizational administration appointments and processes will be made in conjunction with the Board of Directors

ARTICLE 9 OFFICERS OF THE INTERNATIONAL BOARD

Article 9.1 The Role of The President is to:

- a) Assume responsibility for the viability and proper functioning of the organization.
- b) Ensure the development and monitoring of the strategic plan.
- c) Schedule, convene, and preside at all Executive Committee, International Board and International Forum meetings.
- d) Consult with Board members and prepare meeting agendas.

- e) Serve as an ex-officio member of all committees as necessary.
- f) Sign checks for authorized expenditures in the absence of the Treasurer or Finance Director.
- g) Develop partnership collaboration with other Christian medical and/or healthcare organizations and represent NCFI in partnership initiatives.
- h) Be available to the membership for advice and consultation as required.
- i) Travel and speak on behalf of NCFI as required
- j) Serve on the Board of Directors; attend Board of Director's meetings and communicate with the Board of Directors regarding issues and organizational work.
- k) Authorise expenditures in consultation with the Finance Committee and the Financial Director.
- l) Perform other duties commensurate with the office

Article 9.2 The Role of the Vice President is to:

- a) Attend all International Board, Executive Committee and Standing Committee meetings.
- b) Perform duties of the President, in the event that the president is not able to fulfil the role.
- c) With the NCFI President, attend partnership meetings with other international partner organizations
- d) Provide leadership for partnership collaboration including joint conferences, projects, teaching and strategic planning.
- e) Advance the work of the NCFI organization through collaboration, coordination and leadership of ministry committees.
- f) In collaboration with the Conference Registrar, Planning Committee Chair and hosting region, oversee the execution of the International Congress.
- g) Serve on the Board of Directors, attend Board of Director's meetings and communicate with the Board of Directors regarding issues and organizational work.

- h) Serve on the Executive Committee.
- i) Serve on the Finance committee.
- j) Serve as president–elect and succeed to the office of President at the end of the President’s term in office or for the unexpired term in the event of a vacancy in that office.

Article 9.3 The Role of the Secretary is to:

- a) Keep permanent minutes of all meetings of the membership, International board, International Forum and Executive committee.
- b) Distribute minutes to Board members, Regional chairs, National NCF presidents and the Board of Directors as appropriate.
- c) Communicate at least quarterly with all Regional Chairs, Committee Chairs and National NCF presidents to enhance effective communication throughout the organization.
- d) Gather regional and national information and materials needed for the Newsletter and to promote the work of the organization.
- e) Serve on the Executive Committee
- f) Perform other duties as needed

Article 9.4 The Role of the Treasurer is to:

- a) In collaboration with the Finance Director, prepare an annual budget for the organization.
- b) Provide financial updates to the Executive Committee and International Board as required
- c) Manage the financial affairs of the organization within Biblical principles and according to the financial principles, including adoption of the annual budget, auditing and reporting on expenditures, researching and executing methods of raising funds and securing such advice as may be needed.
- d) Serve on the Executive Committee
- e) Be custodian of all funds.

- f) Disburse funds as directed by the Finance Committee and provide a financial report at Executive committee and International Board meetings.
- g) Chair the Finance Committee
- h) Perform other duties as needed

ARTICLE 10 ROLES AND RESPONSIBILITIES OF NCFI VOLUNTEER STAFF

Article 10.1 The Role of the Finance Director is to:

- a) Be responsible for overseeing NCFI investments and finances
- b) Act as the primary liaison to the professional investment consultant when needed
- c) Sign checks for authorized expenditures in the absence of the treasurer
- d) In consultation with the treasurer, prepare the annual budget
- e) Develop and implement policies related to financial management of the organization.
- f) Serve ex-officio on the Finance Committee.

Article 10.2 The Role the Communication Coordinator is to:

- a) Conduct correspondence as directed by the President or Executive committee
- b) Respond to e-mail inquiries from the website
- c) Maintain databases of NCFI contacts, members and interested parties
- d) Send cards, congratulations, condolences, get-well messages and other appropriate messages as needed
- e) Prepare and distribute newsletters and other communication to country members.
- f) Serve ex-officio on the International Board

Article 10.4 The Role of the Administrator is to:

- a) Manage the affairs of the international office including, but not limited to, organization of office files, manuals, and documents, overseeing daily operations, and establishing policies and procedures.
- b) Be the custodian of all organizational documents, including the NCFI Handbook.
- c) Provide leadership for the effective and efficient functioning of the organization.
- d) Oversee and coordinate organizational information including website, social media, brochures, marketing materials, forms, etc.
- e) Be the “point of contact” for IB leadership/ministry committees, coordinating the strategic initiatives of the organization.
- f) Serve on the Executive Committee, Finance Committee and other committees as required.
- g) Serve ex-officio on the international Board

Article 10.3 The Role of the Congress Registrar is to:

- a) In collaboration with the congress planning committee, organize the logistics of the International Congress including registration, payment, forms, accommodations, room assignments, meals, etc.
- b) Act as Registrar, handling all issues presented, at the International Congress.

Article 10.4 The Role of the Historian is to:

- a) In collaboration with regional chairs, gather pictures, stories and information regarding regional conferences and activities
- b) Organize historical information for the organization into a readable narrative format for publication, reference and historical documentation.

ARTICLE 11 INTERNATIONAL FORUM

NCFI shall hold an International Forum every four (4) years normally during the International Congress. The purpose of the International Forum is for country NNCF members to participate in the business of the

organization, contribute to the strategic plan of NCFI and ensure that key priorities of the membership are addressed.

- a) Each country with Full Membership in NCFI shall have two delegates at the International Forum. Each delegate shall have a vote should the business conducted require member approval.
- b) Each Associate Member and Affiliate Member of NCFI shall have a voice in the discussion at the International Forum. Associate Members and Affiliate Members of NCFI do not vote in decisions.

Article 11.1 International Forum Meeting Agenda Process

- a) Four months prior to the International Forum meeting, the NCFI President will distribute a draft agenda to the International Board and to countries with full membership.
- b) Additional or amended agenda items should be returned to the President within one (1) month of receiving the draft agenda.
- c) The final agenda is distributed to the International Board and all country full members one month prior to the meeting. .

Article 11.2 Delegates to the International Forum shall include:

- a) Two delegates from each NNCF, which are members of NCFI.
- b) Each Regional Committee to have two (2) delegates
- c) International Board members shall be delegates
- d) NCFI Administrative Staff are ex-officio non-delegate members.
- e) It should be noted that delegates voice opinions and perspectives on behalf of either their NNCF or their Region and not according to their own personal preference. It should also be noted that each person may represent only one delegate voice unless he/she also represents another body or is IB member.
- f) A quorum shall consist of one third of the International Forum members. Business shall be transacted only when a quorum is present.

ARTICLE 12 REGIONAL FORUM

Each Region shall hold a Regional Forum every two years, normally during the International Congress and Regional Conference. The function

of the Regional Forum at the International Conference is to share news and updates on the region and vote on any matters that may require it. The Regional Forum held at the Regional Conference is for member countries to contribute to the strategic plan for the region; to ensure that key priorities and needs of countries are addressed; and to elect a Regional Committee

Article 12.1 Delegates and Voting at Regional Forum

- a) Each NNCF, which is a member of NCFI, shall have two delegates to the Regional Forum. Each delegate shall have one vote. It should be noted that delegates vote on behalf of their NNCF and not according to their own personal preference.
- b) Regional Committee members will be delegates to the Regional Forum and will have one vote each. In the case where the Regional Committee member is also a delegate from the NNCF they will be able to vote twice.
- c) Regional NCFI International Board members will be delegates to the Regional Forum and have one vote each. In the case where they are both a Regional Committee member and a member of the International Board, they will be able to vote twice.
- d) Committee members are encouraged where possible not to hold more than one voting position.
- e) Business shall be transacted only when a quorum is present. A quorum shall consist of one third of the region's voting members.

ARTICLE 13 COMMITTEES OF THE INTERNATIONAL BOARD

Article 13.1 Standing Committees

Standing Committees of the International Board shall be the Executive Committee; Regional Committees; Finance Committee; Congress Planning Committee; Institute Committee; Prayer and Care Committee; and Ministry Expansion Committee.

- a) Standing Committees of the IB shall be identified at International Board meetings and shall be established to conduct the business of the organization and fulfil the initiatives identified in the strategic plan.
- b) Unless otherwise provided, the International Board shall appoint Committee Chairs.

- c) Committee members shall be appointed by the committee chair in consultation with the Executive Committee.
- d) Duties and procedures not specified in these By-Laws shall be approved by the Executive Committee.

Article 13.2. The Executive Committee

The Executive committee shall be selected during the IB meeting held during the Quadrennial International Congress. The Executive Committee shall consist of at least six members, with a spread of membership from the NCFI worldwide regions. The President and Vice-president of NCFI shall serve on the Executive Committee. Administrative staff may serve as ex-officio members of the Executive Committee.

The Exec will meet regularly via SKYPE and minutes will be distributed to the International Board members and National NCFs.

The Executive Committee (Exec) has the authority to:

- a) Monitor progress on strategic initiatives
- b) Approve the annual budget
- c) Manage the daily operations of the organization
- d) Approve candidates nominated for International Board membership
- e) Assist regional and committee chairs to effectively fulfill the work of the organization
- f) Appoint NCFI administrative staff and perform annual reviews of staff functioning.
- g) Communicate regularly with the International Board and country members regarding updates, progress and additional resources needed.
- h) Make decisions when emergency actions are needed.

Article 13.3 Regional Committees

The purpose of the Regional Committee meeting is for NNCF Representatives to contribute to the strategic plan of the region, to ensure that key priorities from their national fellowship are addressed, and to

participate in the business of the region, including the planning and implementation of Regional Conferences.

Normally a Regional Committee Meeting will be held annually and at least every two years, but may choose to meet in person or virtually more frequently if deemed necessary and practical..

Article 13.3 A. Regional Committee Authority

Regional Committees have the authority to implement strategic initiatives of NCFI including but not limited to:

- a) Regional Conferences: held every four years mid-way between the Quadrennial International Congress
- b) Regional expansion and growth of new National NCF organizations
- c) Regional communication which facilitates the work of NCFI
- d) Leadership Development for the next generation of nurse leaders
- e) Fiscal responsibility for the region, including travel for members and a portion of the international office annual budget according to agreements between region and NCFI.
- f) Nomination of and selection of International Board members.

Article 13.3 B Regional Committee Membership

Membership of the Regional Committee shall comprise the following:

- a) Up to two Representatives from each NNCF in the Region, which is a member country of NCFI.
- b) Regional NCFI International Board members (up to three in each region, including the Committee Chair/Coordinator).
- c) Associate members of NCFI may be co-opted from countries without a member NNCF
- d) In addition, the Regional Committee may co-opt up to three members with specialist skills or experience to help with specific ongoing regional tasks or time limited projects. The total number of co-optees should never be equal to or greater than the number of elected committee members.

Article 13.3 C. Regional Committee Officers

Each Regional Committee will elect at least three Officers

- a) Regional Chair/Coordinator
- b) Regional Vice-Chair
- c) Treasurer, when the Region holds a bank account.
- d) Other officers may be appointed as the committee deems necessary

Article 13.4. The Budget and Finance Committee

The Budget and Finance Committee shall:

- a) Be chaired by the Treasurer
- b) Be composed of the Administrator, Finance Director, and Vice-President and at least one additional International Board member.
- c) Prepare an annual operational budget of estimated incomes and expenditures for presentation to the Executive committee for adoption at the annual meeting.
- d) Manage and award sponsorship funding for International Board members and/or country delegates requesting NCFI sponsorship funds for conference attendance.

Article 13.5 Congress Planning Committee

The International Congress Planning Committee shall be chaired by the Congress Director and shall;

- a) Plan and implement activities necessary for successful hosting of the International congress
- b) Propose an appropriate theme and a suitable program for the Congress.
- c) Invite and secure keynote and plenary speakers.
- d) Work with the local Congress organizing committee members to ascertain appropriate venue for the hosting of the International Congress.

- e) Set up sub committees as may be necessary ensure a successful hosting of the International congress.
- f) Mobilize national leaders and other members to attend the International congress.
- g) Propose a Congress budget and ways of meeting budget funding for the Executive Committee and International Board's consideration and approval.
- h) Collaborate with other affiliate bodies for their effective participation.
- i) Prepare a step by step report to the International Board.
- j) Submit a comprehensive Congress report one month after the Congress.

Article 13.6 The Institute Committee

The Institute Committee shall be responsible for the development of a virtual global Institute – a virtual centre created to gather, and disseminate resources so that Christian nurses will be better equipped to improve health within their sphere of influence.

The Institute Committee shall:

- a) Be Chaired or Co-Chaired by a Member of the International Board.
- b) Be composed of members who demonstrate expertise in areas of Christian scholarship or leadership, with a goal of representation from all regions
- c) Manage NCFI resources including but not limited to curriculum, research, scholarly projects, publications, and leadership development.
- d) Develop relationships and seek Affiliate Members with institutions and organizations which share the values, mission, and purpose of the Institute
- e) Meet and communicate on a regular basis through video conferencing and e-mail.
- f) Co-opt additional members as needed to fulfil the mission of the Institute

- g) Establish sub-committees as required for completion of tasks
- h) Prepare an annual report on the progress made during the previous year

Article 13.7 Prayer and Care Committee

The Prayer and Care Committee shall be responsible for prayer and care of NCFI member countries, NCFI Regions and the International Board.

The Prayer and Care Committee shall:

- a) Be Chaired or Co-chaired by a member of the International Board.
- b) Collect prayer and praise items from all NNCFs through their Regional Chairs.
- c) Prepare the quarterly prayer guide for distribution to NNCFs and posting on the NCFI website.
- d) Encourage country leaders and members to mobilize for prayer..
- e) Keep the global fellowships in touch through praying for one another.
- f) Share testimonies of answered prayers through NCFI Newsletter.
- g) Ensure country leaders receive regular encouragement about God's faithfulness.
- h) Give regular reports to the International Board on global developments as they affect our brethren.

Article 13.8. Ministry Expansion Committee

The Ministry and Expansion Committee shall have the responsibility to see to the growth of NCFI by ensuring that nursing students are gradually integrated into the main activities of the international fellowship. This Committee shall also ensure that retired nurses are not forgotten by reason of not being in active clinical service.

The Ministry Expansion Committee shall:

- a) Be Chaired or Co-Chaired by a Member of the International Board
- b) Mobilize students from all member countries of NCFI encouraging them to interface with one another and to attend Regional Conferences and the International Congress.
- c) Encourage NNCFs to organize national student conferences as a way of bringing students together within their respective countries.
- d) Mobilize retired nurses to participate and contribute to the organization.
- e) Plan program options, tracks or gatherings to benefit students and retirees during the International Congress.
- f) Create student internships, mentorship programs and/or special projects that support and encourage expansion ministry

ARTICLE 14 AMENDMENTS TO THE BY-LAWS

No amendments shall be made to these By-laws except by a three-fourths majority vote of the International Board. All proposed amendments must be submitted in writing to the President at least one month prior to the International Board meeting.